



Notice of a Meeting

Performance Scrutiny Committee

Thursday, 9 May 2019 at 10.00 am

Rooms 1&2 - County Hall, New Road, Oxford OX1 1ND

Membership

Chairman Councillor Liz Brighthouse OBE

Deputy Chairman - Councillor Jenny Hannaby

Councillors:

Nick Carter
Mike Fox-Davies
Tony Ilott

Liz Leffman
Charles Mathew
Glynis Phillips

Judy Roberts
Michael Waine
Liam Walker

Notes: *A pre-meeting briefing will take place in the Members' Board Room at 9.30am on the day of the meeting.*

Date of next meeting: 4 July 2019

What does this Committee review or scrutinise?

- The performance of the Council and to provide a focused review of:
 - Corporate performance and directorate performance and financial reporting
 - Budget scrutiny
- the performance of the Council by means of effective key performance indicators, review of key action plans and obligations and through direct access to service managers, Cabinet Members and partners;
- through call-in, the reconsideration of decisions made but not yet implemented by or on behalf of the Cabinet;
- queries or issues of concern that may occur over decisions being taken in relation to adult social care;
- the Council's scrutiny responsibilities under the Crime and Justice Act 2006.

How can I have my say?

We welcome the views of the community on any issues in relation to the responsibilities of this Committee. Members of the public may ask to speak on any item on the agenda or may suggest matters which they would like the Committee to look at. **Requests to speak must be submitted to the Committee Officer below no later than 9 am on the working day before the date of the meeting.**

For more information about this Committee please contact:

Chairman	-	Councillor Liz Brighthouse E.Mail: liz.brighthouse@oxfordshire.gov.uk
Policy & Performance Officer	-	Lauren Rushen, Policy Officer 07584 909530; katie.read@oxfordshire.gov.uk
Committee Officer	-	<i>Colm Ó Caomhánaigh</i> , Tel 07393 001096 colm.ocaomhanaigh@oxfordshire.gov.uk

Yvonne Rees
Chief Executive

April 2019

About the County Council

The Oxfordshire County Council is made up of 63 councillors who are democratically elected every four years. The Council provides a range of services to Oxfordshire's 678,000 residents. These include:

schools	social & health care	libraries and museums
the fire service	roads	trading standards
land use	transport planning	waste management

Each year the Council manages £0.9 billion of public money in providing these services. Most decisions are taken by a Cabinet of 9 Councillors, which makes decisions about service priorities and spending. Some decisions will now be delegated to individual members of the Cabinet.

About Scrutiny

Scrutiny is about:

- Providing a challenge to the Cabinet
- Examining how well the Cabinet and the Authority are performing
- Influencing the Cabinet on decisions that affect local people
- Helping the Cabinet to develop Council policies
- Representing the community in Council decision making
- Promoting joined up working across the authority's work and with partners

Scrutiny is NOT about:

- Making day to day service decisions
- Investigating individual complaints.

What does this Committee do?

The Committee meets up to 6 times a year or more. It develops a work programme, which lists the issues it plans to investigate. These investigations can include whole committee investigations undertaken during the meeting, or reviews by a panel of members doing research and talking to lots of people outside of the meeting. Once an investigation is completed the Committee provides its advice to the Cabinet, the full Council or other scrutiny committees. Meetings are open to the public and all reports are available to the public unless exempt or confidential, when the items would be considered in closed session.

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, giving as much notice as possible before the meeting

A hearing loop is available at County Hall.

AGENDA

1. **Apologies for Absence and Temporary Appointments**
2. **Declarations of Interest - Guidance note on back page of the agenda**
3. **Minutes (Pages 1 - 6)**

To approve the minutes of the meeting held on 14 March 2019 and to receive information arising from them.

4. **Petitions and Public Address**

5. **Oxfordshire Local Enterprise Partnership (OxLEP)**

10.05

A presentation from the Oxfordshire Local Enterprise Partnership followed by a question and answer session with a focus on the Skills Board.

6. **Overview of the Adult Social Care Co-Production Programme (Pages 7 - 14)**

10.50

This report has been requested by the Chair of Performance Scrutiny Committee and describes how the co-production programme is being implemented, managed and monitored in an Adult Services setting, what the impact and changes are to date, as well as the expected outcomes.

The key areas covered include: why we are changing how we work; progress since September 2017; key projects and extending the reach of the programme.

The Committee is RECOMMENDED to note the report.

7. **Review of S113 Agreement - Update from the Oxfordshire County and Cherwell District Councils Partnership Working Group (Pages 15 - 36)**

11.20

This report provides an update with regards to the progress of the joint working partnership between Oxfordshire County and Cherwell District Councils.

The Committee is RECOMMENDED to note the report and progress made through the Partnership.

8. **Household Recycling Rate Update Report (Pages 37 - 44)**

11.30

The Quarter 3 Business Management and Monitoring Report 2018-19 reported that the status of the 'Proportion of household waste reused, recycled or composted' had moved from Green to Amber. Our target is a 60% recycling and composting rate, and the report projected an end of year outturn of 58.58%.

While slightly under our target, this recycling and composting rate is still amongst the very best in England. In 2017/18 Oxfordshire had a recycling rate of 57.2% and was the top ranked County Council Waste Disposal Authority (CCWDA) in the country.

Nationally recycling rates have stalled, and in some places started to decline, and Oxfordshire's experience is in line with this national picture. This report details some of the issues, and the action that we are taking to address them.

The Committee is RECOMMENDED to note the report and support the communications planned for 2019/20.

9. Scrutiny Annual Report 2018-19 (Pages 45 - 68)

11.50

The Scrutiny Annual Report provides a summary of the work of the Council's overview and scrutiny function in 2018-19. This function includes the council's three Overview and Scrutiny Committees and any joint scrutiny arrangements. The report will be considered by the Audit and Governance Committee and the Performance Scrutiny Committee prior to Council.

The Committee is RECOMMENDED to comment on the report prior to its presentation to Council for approval.

10. Draft Outcomes Framework 2019-20 (Pages 69 - 80)

12.05

The Outcomes Framework is the mechanism by which progress towards OCC's Corporate Plan priorities is measured and reported. The draft 2019-20 version at Annex A has been revised to reflect this year's business activities and to incorporate improvements identified during routine review and engagement with members, particularly Performance Scrutiny Committee.

The Committee is RECOMMENDED to note the contents of this report and suggest any revisions to the draft Outcomes Framework ahead of Cabinet considering it for approval on 14 May.

11. New model for children's social care

12.25

To receive a presentation about development of a new model for children's social care and the impact this will have on outcomes for children and families, as well as managing demand for services.

12. Transformation Sub-Committee Report (Pages 81 - 82)

12.35

The second meeting of the Joint Audit & Governance and Performance Scrutiny (Transformation) Sub-Committee took place on 18 April 2019. The Sub-Committee considered a quarterly performance report covering January – March 2019 and a

presentation about the interface between the Cherwell Partnership and the Transformation Programme.

The Committee is RECOMMENDED to note the report.

13. Committee work programme (Pages 83 - 86)

12.45

To agree the committee's work programme for future meetings based on key priorities and discussion in the meeting.

Declarations of Interest

The duty to declare.....

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

Whose Interests must be included?

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, **or**

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?.

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *“You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself”* or *“You must not place yourself in situations where your honesty and integrity may be questioned.....”*.

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

List of Disclosable Pecuniary Interests:

Employment (includes *“any employment, office, trade, profession or vocation carried on for profit or gain”*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members’ conduct guidelines. <http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or contact Glenn Watson on **07776 997946** or glenn.watson@oxfordshire.gov.uk for a hard copy of the document.